



Australian Government
National Capital Authority

NATIONAL CAPITAL AUTHORITY

Authority Meeting A2019/4

3 September 2019

Public Record

*I endorse this Public Record of the
Authority meeting held on 3 September 2019*

A handwritten signature in black ink, appearing to read 'Terry Weber', written over a dotted line.

Mr Terry Weber, Chair of the National Capital Authority

This document is a public record of the National Capital Authority meeting held on 3 September 2019. As some matters discussed at Authority meetings are personal, privileged and/or confidential, this record follows but does not represent the formal minutes of the meeting.

Administration and Governance

The following Authority members were present at the meeting: Mr Terry Weber (Chair), Ms Chris Faulks, Mr Glenn Keys, Mr Dennis Richardson and Ms Sally Barnes (Chief Executive).

This meeting was the Authority's fourth regular meeting for 2019.

The Authority attended to the standard administrative and governance processes for the meeting including disclosing and managing conflicts of interest, finalising previous meeting minutes and reviewing the status of action items from earlier meetings.

Work Health and Safety Report

The Authority received and considered an update on Work Health and Safety (WHS) which included information on some recent WHS incidents, an update of the work of the NCA's Health and Safety Committee, work on the NCA's WHS policy suite, hazardous material management plans, and overall incident and hazard reporting.

The Authority asked the NCA to prioritise work on a tourist sign near Commonwealth Avenue Bridge and the Bridge's lighting.

Risk Management

The Authority received and considered a report on risk management matters in the NCA. The Authority discussed and provided input and direction on a draft summary of the NCA's strategic risks.

Planning and Performance

The Authority received and considered a paper on planning and performance matters, especially noting the positive outcome on the NCA's key performance indicators for 2018-19, including for works approval processing.

On the works approval process, the Authority noted the value of clarity, certainty and ensuring a level playing field in the NCA's planning and development processes.

Governance and Compliance

The Authority received and considered a report provided on a range of governance and compliance matters, including work on implementing the revised Protective Security Policy Framework, fraud control assessment and planning, and work in train to implement the new Commonwealth Child Safe Framework in NCA arrangements..

Human Resources (HR) Report

The Authority received and discussed an update on human resource matters in the NCA focusing on the outcomes of the APS Employee Census. The Authority was pleased with the NCA's outcomes in the Census, especially for measures related to staff engagement and innovation.

For the future, the Authority asked that the NCA take steps to maximise the response rate to ensure the outcomes of the Census have a strong information base. The Authority discussed possible measures in response to the Census outcomes including in relation to career development support.

Finance Report

The Authority received and noted a financial report that included the NCA's financial outcome for 2018-19, the status of the finalisation and audit of the NCA's financial statements, and current key procurement work. The Authority welcomed the financial outcomes for 2018-19 and the positive audit results. The Authority noted the importance of paying our invoices on time and the shorter timeframes for payment by Commonwealth entities in place from 1 July 2019.

Forward Agenda

The Authority noted the forward agenda for meetings to be held over the course of 2019. No specific conflicts of interest regarding agenda items for future meetings were identified.

Presentation – Sunsetting Legislation

The Authority received a presentation by officers from the Department of Infrastructure, Transport, Regional Development and Cities on a project they are co-ordinating on addressing some 20 legislative instruments which are scheduled to lapse or sunset in April 2020.

The presentation covered the background of the sunsetting legislation process, the project's scope of work, progress to date and planned work. The relevant legislation are Ordinances and similar instruments that have been in place for many years, pre-dating and remaining in place following the introduction of self-government for the ACT in 1988.

The Committee thanked the officers and asked to be kept informed of project's progress and any input required from the Authority.

Presentation – Section 3, Parkes (44 Constitution Avenue) Design Proposal

The Authority received a presentation from the Amalgamated Property Group on a development proposal for 44 Constitution Avenue, Parkes.

The presentation covered the key aspects of the proposal including plans for the former cafeteria on the site. The subsequent discussion covered the importance of early community engagement, the application of the detailed planning conditions for the area, access and permeability, traffic implications, proposed car-parking arrangements, and the quality and presentation of the proposed buildings.

The Authority thanked the presenters and looked forward to NCA consideration of the specific works approval when lodged.

Presentation – Commonwealth Avenue Bridge – Detailed Business Case – Status Update

NCA officers provided the Authority with a presentation on the status and key issues relating to the development of a Detailed Business Case for the strengthening and widening of Commonwealth Avenue Bridge.

The presentation covered the background and context of the Business Case and the outcomes of recent work on the Case, including the age, condition and associated risks of the Bridge; current

applicable safety and load standards; and current and projected use. The Authority noted the centrality of the Bridge from a range of perspectives including its national and heritage significance, its role as a key part of Canberra's transport infrastructure and the need for safe and appropriate facilities for the Canberra community.

The discussion covered the appropriate options to present to Government; the scale, timing and implications of any works; the interplay with the ACT Government's Light Rail developments.

The Authority looked forward to formalising and presenting the Detailed Business Case to Government.

Chief Executive Report

The Authority received a detailed report from the Chief Executive covering a range of strategic matters that have commenced or progressed since the previous Authority meeting.

The Authority discussed elements of the report including possible works in relation to the 100th anniversary of the National Party; a proposed memorial arising from the Royal Commission into Institutional Responses to Child Sexual Abuse; and an update on diplomatic land supply.

Parking Report

The Authority noted a report on parking operations which covered key statistics and metrics, and the proposed Parking Operations Management Strategy.

Bicycle Regulation

The Authority noted a paper on bicycle regulation covering the key issues, management and current regulatory framework for bicycle use in the ACT.

5G Infrastructure

The Authority noted a paper on 5G telecommunications infrastructure which provided an overview of the implications of the proposed deployment of 5G infrastructure on the National Estate and a proposed approach for preparing for and managing the installation of that infrastructure.

The Authority noted the draft principles for installation of 5G infrastructure and the proposal to convene a working group of 5G providers to assist in the finalisation of a strategy for the rollout of the network.

Media and Communications Report

The Authority received and noted the Media and Communications Report, which included which included key media coverage of NCA-related issues.

Events and Place Activation Report

The Authority received and noted the Events and Place Activation report. The Authority agreed to delete the current exclusionary zone of 180 metres for temporary traders to allow the NCA to assemble a hub of vendors at appropriate locations.

Works Approval Report

The Authority received and noted the Works Approval Report, which included an update on key current developments, pre-application meetings and recent processing rates.

Strategic Planning Report

The Authority noted the Strategic Planning Report, which provided an overview of current key development proposals and related work, including a hotel proposal at the National Arboretum Canberra; development plans and consultation in relation to proposed works at the former CSIRO Headquarters in Campbell; and the status of Draft Amendments to the National Capital Plan.

Major Projects Committee Report

The Authority received and noted the report on the work of the Major Projects Committee, which included details of key projects being undertaken by the NCA.

Audit Committee Report

The Authority noted the report provided on the work of the NCA Audit Committee, especially relating to their most recent meeting held on 30 August 2019. The report noted the consideration and finalisation of the NCA's 2018-19 financial statements, updates on planning and performance, risk management and governance and compliance; and recent and proposed audit and assurance work.

NCA ICT Committee Report

The Authority noted the NCA ICT Committee Report, the Committee's first meeting on 23 July 2019 which covered current ICT program activities, and key ICT initiatives and procurement work.

Other business

The Authority did not raise any other business.

After the meeting, Authority Members conducted a site visit to the Molonglo Group's Dairy Flat Road Project. Authority members were shown a range of proposed works for the site and visited a number of current business and activities which have been established at the site. Discussions included the longer-term vision and development strategy of the site.

The Authority noted its next regular meeting is scheduled for 15 October 2019.

